

APPLICATION FOR HIRE OF HERVINES PARK PAVILION

I

of

hereby apply on behalf of

For the hire of the tea/meeting room below and agree to pay the charges for such hire and to observe and perform all the conditions, a copy of which I have received and read. I understand the hire fee will be paid in full when invoiced.

I will / will not provide evidence of appropriate insurance cover.

Date(s) required:

Time: From: To

For what purpose:

NB: THE PERIOD OF HIRE MUST INCLUDE ANY TIME REQUIRED FOR DELIVERY OF MATERIALS AND SETTING UP.

**ENTRY AT ANY TIME OTHER THAN THE HIRE PERIOD
IS NOT PERMITTED**

Signature of Hirer:

LETTING NO:

* delete as appropriate

DIARY NOTED:

DEPOSIT/FULL
AMOUNT RECEIVED